



## Atlantic Fire Leadership Conference 2025: Call for Speakers

### Atlantic Fire Leadership (AFL) Conference 2025

#### Summerside, PE July 3-6, 2025

#### Background:

Every year, the MFCFA hosts its Atlantic conference, the Atlantic Fire Leadership Conference (AFLC). This Atlantic conference gives leaders in the fire service from across the country, many of whom are also emergency managers, the opportunity to convene for educational and networking purposes. AFLC has taken place for over 100 years.

During this event, we host our annual general meeting, memorial ceremony, awards banquet, and take the time to catch up with each other. We hear new topics both from within the membership, and from guests who may be politicians, journalists, researchers, clinicians, policy experts, musicians, artists, athletes among others. We also meet with our partners in industry who showcase the best of their products and services.

The conference committee is looking for the best speakers, with a focus on ***Leading Through A Changing World***, to make this an event to remember. The conference will be hosted in Summerside, PE. We look forward to seeing everyone again – including friends in industry, government, and members from across the country. We look forward to hearing your ideas. Thanks for considering your submission!

All submissions are due January 10, 2025.

#### About the Call for Speakers

The call for speakers includes invitations for 45-minute workshops, 1-hour keynote or plenary sessions, 30-minute break out talks, and 15-minute “lightening” talks. The Call for Speakers is in English because the conference runs primarily in English.

Please note that this includes time for questions.

**Page 2-3 contains the form and instructions. Submissions are due January 10, 2025.**

#### Instructions and Application Form:

1. Complete one application per suggested session topic.
2. Answer each question in the designated space respecting the word count limits.
3. When completed, please save your submission using the following format file name: **LastName\_FirstName\_TITLE**.
4. Email your submission to **maritimefirechiefsassociation@gmail.com**

All requested information is required or your submission will not be considered.

**Part A: Contact information and information for public facing website\***

- a) Proposed session name (10 words max)\*
- b) Session description (50 words max) \*
- c) Name of primary presenter in the following format\*
  - Title, First Name Last Name, Credentials (if applicable), Department or Organization, Province/State, Country
- d) Please provide a 50 word bio sketch suitable for publication on a website. \*
- e) Webpage/website/video if available\*
- f) Email
- g) Phone Number
- h) Headshot URL: If your talk is accepted, we will post your head shot alongside the information above. While this is not part of the review, if you'd like to provide it here, it may be used later in the process. \*
- i) Number of people presenting (if there are multiple speakers, please provide details as indicated above for each speaker)
- j) Please provide details of speaking experience (ie: CV, credentials, etc)

Part B: Preferred presentation format (please consider that about 1/3 of time should be for Q&A)

45-minute workshop (including question/discussion time)	
60-minute plenary or keynote (including question/discussion time)	
30-minute breakout room (including question/discussion time)	
15 minute rapid fire presentation (including question/discussion time))	

Part C: Please describe your presentation in more detail 250 word maximum\* (use additional pages if required)

Part D: If you were to engage the audience on a question related to your presentation, what question would you ask?

Part E: Is your presentation contingent on a fee, honorarium, travel or accommodation being provided? If yes, please specify, in detail, what is required i.e., a speaker fee, accommodation, travel etc. Please include a proposed total fee.

Part F: Please confirm your understanding and agreement of the following:

- If accepted, the MFCA will provide **one complimentary conference registration per speaker team**. All other fees, expenses, honorariums will be considered on a case-by-case basis.
- If after acceptance, there are changes in presenters or substantive changes in topic or content from what is proposed here, these must be discussed with and approved by the MFCA. If these are not deemed acceptable to the MFCA, the MFCA reserves the right to withdraw its acceptance of the session.
- All materials prepared for the MFCA may be recorded and available for unlimited educational use by the MFCA on a royalty and cost-free basis.
- Slides will be required by the MFCA for AV purposes in advance of the conference (date to be determined).
- While we welcome industry to contribute to the call for speakers where there are substantive issues for discussion, we **do not** accept presentations that market a product. The latter should be done through the call for exhibitors and can include a speaking opportunity.
- If accepted, the presentation time will be on either July 4, 5, or 6, 2024. Please indicate on your application if you have a preferred date and time to present. The conference committee will do their best to accommodate your request.

Signature	
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