



## MARITIME FIRE CHIEF ASSOCIATION

### AGM MINUTES

### HALIFAX, NS

**July 6, 2023**

**8:30 am**

42 persons present

#### Call to order

President called the meeting to order at 8:38am and welcomed everyone to the meeting.

#### Greetings from Associations:

President Chief MacKenzie gave greetings on behalf of the MFCA.

Greg Jones brought greetings on behalf of FSANS.

Chief Scott Poupart brought greetings on behalf of the New Brunswick Association of Fire Chiefs

Chief David Witzell brought greetings on behalf of the CBRM Fire Services.

#### Opening Remarks:

President MacKenzie gave opening remarks on behalf of the MFCA. The executive is pleased to have the opportunity to host the in-person conference in Halifax for the second year in a row. The MFCA is pleased to see the direction of the association to support fire services leadership and enhance the services available to the Atlantic Provinces.

#### Approval of Minutes:

- a. July 2022 AGM Minutes

Moved by Chief Ken Steubin, seconded by Al Duchesne that the minutes of the July 8-9, 2022 (AGM) be approved as presented. Motion carried.

#### President Report:

The President, Chief Vince MacKenzie provided a report on the previous year's activities for the association. The previous conference was reviewed with the membership. The Executive Board met quarterly for in person meetings along with 28 virtual meetings to review the business of the association. Due to the natural disaster Fiona, the Sprinkler Summit was postponed indefinitely. A review of conferences, leadership opportunities and networking opportunities was discussed. The census initiative was discussed and the membership were encouraged to participate in this moving forward to capture important data. There were new questions added to this

year's survey that will provide additional data to support asks to the various government bodies.

Moved by Vince MacKenzie, seconded Scott Poupart that the President's report be accepted as presented. Motion carried.

#### 1<sup>st</sup> Vice Report:

The 1<sup>st</sup> Vice, Greg Jones provided an update on the previous year's activities. A key focus of the executive is moving forward in a leadership path. There will be more information provided during the last speaking session of the conference. The work of the MFCA is imperative to support Government Relations that take place each year. Greg Jones encourages the membership to participate by having their voice heard.

Moved by Greg Jones, seconded by Tory Rushton that the 1<sup>st</sup> Vice President's report be accepted as presented. Motion carried.

#### 2<sup>nd</sup> Vice Report

Leon Ross provided an updated. This is his first year on the MFCA board; it has been a great learning experience. With a background in training, he understands the importance of providing great leadership and training opportunities for the fire services in the Atlantic Provinces.

Moved by Leon Ross, seconded by Charles Kavanaugh that the 2<sup>nd</sup> Vice report be accepted as presented. Motion carried.

#### By-Law Report

Chief Rod Nielson provided an update on the By-Laws; there have been no current requests to change the by-laws. The board was able to meet under the current by-laws during the previous years. Chief Nielson encourages any suggested changes to be brought forward before the end of the conference.

Moved by Rod Nielsen, seconded by Daniel Gaudet that the By-Law report be accepted as presented. Motion carried.

#### Leadership, Development, Education & Training Advisory Committee

Greg Jones provided a brief update on what took place over the previous year. There has been a change in the membership of the committee. A review of the programs, training opportunities and priority topics for consideration was presented. Recommendations were provided, by the Committee, to the board for review. There will be a session on the future of the association during the conference, which will help the board move forward.

Moved by Greg Jones, seconded by David Witzell that the Leadership, Development, Education & Training Advisory Report be accepted as adopted. Motion carried.

#### Nomination Committee

Past President, Tory Rushton provided an update. It is the practice that executive members serve a two-year term. There will be an opportunity for names to be brought forward for nominations. The following names have been brought forward for nominations:

President – Vince MacKenzie, Grand Falls Windsor, NF

1<sup>st</sup> Vice – Greg Jones, Amherst, NS

2<sup>nd</sup> Vice – Leon Ross, Tracadie, NS

Sergant at Arms – Sherri Dean, HRM, NS

Moved by Tory Rushton, seconded by Jake Cotton (Fire Chief, Collingwood FD) that the Nomination Committee report be accepted as adopted. Motion carried.

### Adjournment

There being no further business the meeting was adjourned at 9:11 am

**July 6, 2023**

**2:30 pm**

39 persons present

### Call to order

President called the meeting to order at 2:35 pm.

### Nomination Report

Tory Rushton, Chair of the Nomination Committee/Past President, called for nominations for each of the executive positions.

President – Vince MacKenzie’s name was put forward by nomination committee; Chair called for nominations from the floor three times. No further nominations were brought forward. Vince Mackenzie was appointed and accepted the position of President.

1<sup>st</sup> Vice – Greg Jones’s name was put forward by nomination committee; Chair called for nominations from the floor three times. No further nominations were brought forward. Greg Jones was appointed and accepted the position of 1<sup>st</sup> Vice.

2<sup>nd</sup> Vice – Leon Ross from Tracadie Fire Dept.’s name was put forward by the nomination committee The Chair called for nominations from the floor three more times. No further nominations were brought forward. Leon Ross was appointed and accepted the position of 2<sup>nd</sup> Vice.

Sergeant of Arms – Sherry Dean’s name was put forward by nomination committee; Chair called for nominations from the floor three times; no further names were put forward. Sherry Dean was appointed and accepted the position of Sergant of Arms.

Moved by Tory Rushton, seconded by Jim Prince that nominations cease. Motion carried.

### Treasurer Report

Treasurer presented the financials for the year of 2022 (Profit & Loss, Balance Sheet).

Moved by Al Duchesne, seconded by Rod Nielsen that the Treasurer Report be approved as presented. Motion carried.

The Treasurer presented the Profit & Loss Budget for 2023.

Moved by Al Duchesne, seconded by Leon Ross that the Profit & Loss Budget for 2023 be approved as presented. Motion carried.

### Approval of All Business Conducted by the Board of Directors since the last Annual Meeting:

Tabled to next business session.

### Directors Report

NS - Greg Jones (FSANS)

- Recruited an Administrative Assistant, Krista Dove from CBRM
- Changed the website, notably are the emails which will never change when there is a change in executive
- Spoke at the NS Standing Committee with Human resources and highlighted dispatch operations
- More social media presence with highlights sent to membership after each board meeting
- FSANS has a great dialogue with government, therefore, it is encouraged that issues within NS be brought to the association to avoid delays when working with government
- Census information is a great tool and encourage NS members to complete

Moved by Greg Jones, seconded by Rod Nielson that the provincial report for the province of NS be accepted as presented. Motion carried.

PEI – Gerard Mahon

- Tabled to the third business session.

NB – Charles Kavanaugh

- NB Association of Fire Chiefs had the quarterly meeting in Fredericton and Convention in May; issue that came up is the provincial reform which his working great in most areas
- Office of the fire marshal is getting three fire prevention trailers to use throughout the province for support and promote the presence of fire prevention

- Looking to implement best practices and participate in a smoke alarm campaign in the fall and will target areas with vulnerable persons
- Changing the sprinkler regulations
- Natural resources have made changes to their rates to Fire Dept to cover wild land fires and implement a min 3 hour call out
- Elections took place; 1 vice stepped down. All position have been filled.
- 2 people in 2022 and 1 person in 2023 were inducted in to the Hall of Flame
- NB 911 working towards the next generation of 911 and the completion of fire dispatch

Moved by Charlie Kavanaugh, second by Scott Poupart that the provincial report for the province of NB be accepted as presented. Motion carried.

NF/Labrador - Gary Harnum

- Passed along greeting from the President of the NF Fire Services
- Provincial fire school was hosted by Chief MacKenzie in Grand Falls Windsor, where the NF government provides 7 days of training for no fee, there is an increase in interest this year
- Funding provided to departments, in the amount of 3.8 million, to cost share on trucks and equipment
- Provided City of Corner Brooks 1.5 million for a new apparatus
- 50,000 funding provided for CISM and Mental Health upgrades in training
- Association in the process of recruiting for the Learn Not to Burn Coordinator
- Electrical Vehicle training is on stream and highly promoted
- The Annual Convention will be held in Gander, NF Sept 8, 9 & 10<sup>th</sup> 2023

Moved by Gary Harnum, seconded by Sherry Dean that that provincial report for the province of NL/Labrador be accepted as presented. Motion carried.

CFAC – Greg

Tabled to the third business session.

Training Committee

Tabled to the third business session.

Adjournment

The meeting was adjourned at 3:27 pm

**July 7, 2023**

**8:30 am**

41 persons present

Call to order:

President called the meeting to order at 8:34 am

Election:

Past President, Tory Rushton cast the ballot to the Executive Director with the list of names.

President – Vince MacKenzie, Grand Falls Windsor, NF

1<sup>st</sup> Vice – Greg Jones, Amherst, NS

2<sup>nd</sup> Vice – Leon Ross, Tracadie, NB

Sergeant at Arms – Sherry Dean, HRM, NS

New executive chosen by acclamation.

Approval of All Business Conducted by the Board of Directors since the 2022 AGM:

Moved by Mike Raeburn, seconded by David Witzell that the business conducted by the board of directors since the 2022 AGM be approved. Motion carried.

Director Reports Continued (PEI, CAFC):

PEI – Not present

CFAC

Greg Jones provided an update from the CAFC and noted the following:

- He was elected to the board and is the only member from the Atlantic Provinces. If there are any issues, he encourages members to bring them forward
- Working on getting a commitment from the Federal Government for funding for emergency management
- Lobbying government to increase the volunteer tax credit to \$10,000. They are also working with the Provincial government for support as well
- Been present on social media pushing issues forward. There will be more working moving forward
- CAFC conference will be held in Halifax. Ask Minister Blair and the Prime Minister to discuss fire administration. Encourage members to attend. The Women Chiefs & company officers will meet to discuss scholarship-funding opportunities
- Lead of the Fire Administration from the US will be present at the conference to discuss the need for fire administration support
- Census important....

Moved by Greg Jones, seconded by Sherry Dean that the CAFC report be accepted as presented. Motion carried.

Training, Leadership & Education Committee:

Greg Jones presented an update on the training, leadership and education committee and noted the following:

- The training committee will create a plan based on the work and recommendations presented to date and will also incorporate any suggestions by the members.

Greg Jones, seconded by Bernie Turpin that the training committee report be accepted as presented. Motion carried.

### Conference Committee

Sherry Dean provided an update and noted the following:

- There were approximately 123 delegates, 43 partners, 130 exhibitors 70 booths sold, there will be survey to allow for feedback.
- Vendor tradeshow was successful.
- Conference will be profitable this year.

Moved by Sherry Dean, seconded by Greg Jones that the conference committee report be accepted as presented. Motion carried.

### Honors Committee

Bernie Turpin provided an honors committee report and indicated that there will be one special honor recognition and four long service awards presented at the banquet this evening.

Moved by Bernie Turpin, seconded by Scott Poupart that the Honors Committee report be accepted as presented. Motion carried.

### Resolution Committee

Rod Nielsen indicated that no new resolutions have been brought forward, but encouraged those in attendance if there are any items that need changes to bring a resolution forward.

Moved by Rod Nielsen, seconded by Leon Ross that the By-Law Committee report be accepted as presented. Motion carried.

### New Business

Asked for new business comments from the floor. Welcome feedback.

No new business brought forward.

### Adjournment

There being no further business the meeting was adjourned. 8:55 am

