



*Maritime Fire Chiefs Association
July 2014
Minutes of the Membership Meetings*

Minutes of 2014 Adopted July 2015 at Business Meeting in Summerside, PE

Monday, July 7, 2014

- MFCA Conference Called to Order by President Alan Duchesne
- Greetings from floor
- Call for introductions; new members David McKinley and Douglas Brown (NB Fire Marshal)
- Adoption of 2013 Conference Minutes move by President Alan Duchesne, Seconded by Bill Faulkenham. Questions called; hearing none vote was taken and all in favour, no contrary. Motion carried to adopt minutes with no changes

PRESIDENTS REPORT(Alan Duchesne)

Three executive meetings this year. Business carried out include:

- Meeting with the 2014 host committee regarding questions related to the conference
- Meeting with the 2015 host committee (Summerside) regarding some possible changes to the 101st conference format. Will meet today as well to discuss these potential changes.
- Attended the New Brunswick Association conference in May where there was a presentation related to several major disasters being the train derailment and Slave Lake fire.
- Last year a motion was made to attend all conferences. For many reasons including the cost, time, scheduling etc. this wasn't possible. President Duchesne made a motion to change this to attend at least one conference within the four provinces annually. Bill Rhodenizer seconded this motion. Called for questions, vote was called and all in favour motion carried.

FIRST VICE PRESIDENTS REPORT (Greg Shaw)

- Thank you extended to Pictou County for the great conference and a great celebration of the last 100 years. Looking forward to the next 100.
- Was honoured to represent MFCA in Ottawa at the Canadian Association of Fire Chiefs' Government Relations Week this year. It was good to meet with the MP's and try to get the fire message out and have Atlantic Canada's voices heard. The main issues brought forward were the transportation of dangerous goods; residential sprinklers and the 700MHZ

radio system.

-The theme of this our 100th conference shows it was the forward thinking of our forefathers in 1914 that has made it possible for us to be here today; I hope we are able to do this for the generations to follow us in the next 100 years.

-First Vice Greg Shaw moved for the adoption of his report; seconded by Wayne Allain. Questions called, vote taken all in favour, no contrary, motion carried.

SECOND VICE PRESIDENT(Charles Kavanaugh)

-Thank you to Pictou County so far it's been an excellent conference.

-Called for a moment of silence to honour the three RCMP Officers who were killed in the Line of Duty in Moncton.

-Some of the projects/topics worked on the past year at the executive level are updates to the new web site; responses to delegate survey forms; challenge coins and ongoing changes to the conference manual.

-Attended the Ryan Pennington Hoarder Fire Safety training course put on by MFCA and would like to hear feedback on the training sessions. Please talk to the Executive or Provincial Representatives.

-Second Vice Charles Kavanaugh moved for the adoption of his report; seconded by Terry Raine. Questions called, vote taken all in favour, no contrary, motion carried.

-Vince MacKenzie moved to adopt the business carried out by the executive Terry MacLaughlin seconded. Questions called, vote taken all in favour, no contrary, motion carried.

NOMINATING COMMITTEE(Neville Wheaton)

-Laid down the process for elections.

-Committee makes the following nominations

- President – Greg Shaw
- 1st Vice – Charles Kavanaugh
- 2nd Vice – John Magee
- Sargent at Arms – Will take nominations from the floor tomorrow morning. If more than one candidate elections will take place at 7am on Wednesday morning.

-All nominees were asked if elected if they would serve; all replied they would.

-Neville Wheaton moved to receive this portion of his report; seconded by

Terry Raine. Questions called, vote taken all in favour, no contrary, motion carried.

COMMUNICATION

-Shayne Mintz the Regional Director of NFPA addressed the group. Congratulations on the 100th Anniversary; MFCA is an amazing organization and 100 years influencing Fire & Life Safety. Reviewed his fire services background; NFPA's mission statement and purpose. If anyone has any interest in code setting standards please let Shayne know. Discussed funding for enforcers of 80% of required travel. Would like to see more Canadian involvement. Discussed the residential sprinkler initiatives and would like input. If you would like to have a side by side demonstration for sprinkler use, please contact him. Contact information is smintz@nfpa.org; 705-812-2924; www.nfpa.org

SECRETARY REPORT(Lisa Lomond)

- If you know of any members that pass away, please let me know for the data base and memorial service.
- There are currently 396 members. The membership database continues to grow. Please provide your email address and specify if you don't want it published in the directory.
- Email billing is in place and working well; still mail out the membership card; if you would like email billing please either come see me or send an email.
- If you don't have my contact information, you can go to the web site and use the contact us link.
- The new web site is up and running and we have control over the content. We will continue to add to it and there are links to the provincial association web sites through the Provincial Director information on the mail web page.
- Facebook and Twitter accounts are being utilized as tools to help get information out and we encourage you to look at these sites which are linked on our web page.
- With this being the 100th anniversary, we look forward to any suggestions for changes that can benefit the membership and better meet your needs.
- This year's training session is completed and the fee associated made registration a longer process; payment came in without clear notation of membership or training fees.
- We are improving our electronic communication and I encourage you to

contact me if you have any questions. I work Monday to Friday 8am-4pm so leave a message and I will get back to you.

- Lisa Lomond moved to adopt the secretary report; Neville Wheaton seconded. Questions called, vote taken all in favour, no contrary, motion carried.

TREASURER REPORT (Lisa Lomond)

ACCONT INFORMATION	INCOME	EXPENSES	BALANCE
ACCOUNT 07 EQUITY SHARES	N/A	N/A	5.00
ACCOUNT 08 SURPLUS EQUITY SHARES	.07	N/A	.07
ACCOUNT 10 CHEQUING ACCOUNT JANUARY 1, 2013			61684.82
INCOME:			
MEMBERSHIP DUES	18065.00		
CONFERENCE REVENUE	12135.94		
CASH HAT SALES	110.00		
50/50 INCOME	1330.50		
ANNEX PUBLISHING	4000.00		
TOTAL INCOME	\$35,641.44		
EXPENSES:			
MORTUARY PAYMENTS		1000.00	
REFUNDS (Sustaining Membership)		300.00	
SECRETARY HONORARIUM		6999.96	
PRESIDENT HONORARIUM		500.00	
INSURANCE		1236.50	
OFFICE SUPPLIES/POSTAGE (Laptop & Software Inc)		2442.06	
PHONE/WEB		1919.90	
TRAINING/EDUCATION		7997.85	
HOTEL		5193.36	
TRANSPORTATION		9047.28	
MEALS/INCIDENTALS		1649.26	
TROPHY/PLAQUE		1744.51	
FDIC SPONSORSHIP		1500.00	
OTHER		394.92	
SHIRTS		899.21	
MASTER CARD ACCONT		3000.00	
DEPOSIT IVESTMENTS		5000.00	
TOTAL EXPENSES		\$50,824.81	

Cheques not cashed	INTERNET	68.83	
	OFFICE SUPPLIES	19.16	
ADJUSTED EXPENSES		\$50,736.82	
	INCOME OVER EXPENSES		-\$15,095.38
December 31, 2013		Closing balance	\$46,589.44

- Lisa Lomond moved to adopt the financial statement for 2014; Harmon Illsley seconded. Questions called, vote taken all in favour, no contrary, motion carried.

PROPOSED BUDGET 2014

Income:

Membership Fees:	\$17000.00
Conference 2014	\$18000.00
Annex Publishing	\$5000.00
Training	\$5000.00
Misc Sales	\$1000.00

Income: \$46,000.00

Expenses:

Office Supplies & Postage	\$3700.00
Records Storage	\$600.00
Honorariums	
Secretary/Treasurer	\$7000.00
President	\$500.00
Mortuary Fund	\$1000.00
Travel	\$9000.00
Hotels	\$7000.00
Meals & Incidentals	\$1500.00
Insurance	\$700.00
Items for Giveaway/Sale	\$1500.00
Sundry	\$500.00
Training Session	\$10000.00
Sponsorship	\$3000.00

Total Expenses \$46,000.00

- Lisa Lomond moved to adopt the budget for 2014; Charlie Kavanaugh seconded. Questions called, vote taken all in favour, no contrary, motion carried.

DIRECTOR'S REPORTS

-Request to move Director's Reports due to other commitments; no objections from the floor.

NOVA SCOTIA (Rod Nielsen)

-Nova Scotia has a medical First Responder program that is second to none. The organizing committee continues to improve as we have energetic, creative and caring board members. The MFR web page is being upgraded to include interactive training modules and the ability to check department and personal records.

-Our new trunk radio interoperability platform using the P25 platform on The 700MHz public safety band has begun in earnest. Installations of radios and towers have begun, with full implementation in 2015.

-Nova Scotia Fire School continues to provide training support to the fire service in Nova Scotia including training programs with the funds from government auto insurance levy. The program for this fiscal year is vehicle extrication and for 2015 it will be driver training.

-Last year I voiced disappointment the NS fire service has regarding the relationship of the fire service with the provincial government. I am very pleased to announce that we had the pleasant experience of the rejuvenation of the provincial Fire Advisory Safety Council and Fire Advisory Committee; kudos to our Fire Marshal Harold Pothier for taking the lead on this important matter. We are looking forward to an increase in interaction with both the province and the municipal associations.

-The focus of our association going forward is to distribute our policy statement, educate members of the provincial legislature and municipal councils, and continue to educate the fire service of the importance in having a united voice to government.

-Resolution for fire service exemption from annual spring weight restrictions standards is currently before the ministerial advisors. A resolution for creating standards for provincial fire dispatching is in the final stages of development, and the next resolution to be drafted is to change the motor vehicle act to reflect the manufactures GVW of fire apparatus from the current provincial axle weights.

-We know the fire service has seen many changes in the last 100 years but, the rate of change in the last 10 years has been immense! We have no idea what the next 100 years will bring but, I am looking forward to the incredible changes that lay before us in the next 10 years.

NS Provincial Director Rod Nielsen moved for the adoption of his report; Bill Faulkenham seconded. Questions called, vote taken, all in favour, no contrary-motion carried.

NEW BRUNSWICK (CHARLES KAVANAUGH)

- Regular quarterly board meetings were held.
 - The Executive met with UMN on October 5 to discuss our goals and try to iron out some issues.
 - Fire Prevention Week launch will occur in New Maryland on October 8.
 - LSD Chiefs workshops Fredericton every November and the same thing in Bathurst in French in May.
 - Annual Firefighters workshop in Miramichi in September
 - Executive met with the Office of the Fire Marshall and the 911 Committee at a regional dispatch meeting in Fredericton to talk about the ongoing project to get the remaining three PSAP's set up to coincide with the rest of the province.
 - Government had many retirements along with a Cabinet shuffle resulting in a New Fire Marshall, Minister of Public Safety, Local Government, Post Secondary Education Training & Labor New Deputy Minister and ADM of PS
 - Attended the draw and party for the 'Chief for a day' program for the nine regional associations. There is a draw for one child in each of the areas.
 - A few meetings in Plaster Rock regarding the January train derailment
 - Attended the Atlantic EMO workshop with Fire, Police, and Ambulance and MO reps from the 4 Atlantic provinces in February in Charlottetown.
- Provincial Director Charles Kavanaugh moved for the adoption of his report; Fred Kennedy seconded. Questions called, vote taken, all in favour, no contrary-motion passed.

NEWFOUNDLAND & LABRADOR (VINCE MACKENZIE)

- The Association of Fire Services in the province has 6000 members with a primary purpose to better fire services. The fire service is political and unique in this province with the provincial government involvement.
- The conference has been move to September this year as it's easier for people to attend.
- Each year the association is invited to meet with Social Policy Cabinet. This year we asked for an increase in the cost share program to 5 million for fire trucks and we receive 4.5 million.
- Statistical data collection is not captured for the province so it is impossible to tell how many fires have occurred and the cost of those fires. Fire deaths are reported and tracked. We have asked the government to set up an

online system to report electronically through the web. We hope to fall in line with CAFC. Fire loss data collection is recognized as a national issue.

-Fire inspections in the province are an issue. Personal care homes have been mandatory for 6-7 years.

- Comprehensive look at regionalization as the future of the fire services in NL with mutual aid agreements and structure of the fire departments. The different challenges in the region: Recruitment and retention; training; health & safety; shrinking population. There is a lack of funding on all levels of government needed to meet public service expectations. Ratification and accountability in a more litigious society with the sustainability of the Fire Service, which is just a sign on a building in some areas. The Fire Marshal's assessment process took two years to complete and the report is due to come out. When applying for funding the status of the Fire Department will be clear. The findings are being reported to the municipality not just the Fire Department

-Attended the Mayor's Municipal Conference and Professional Administration Association of the province for the last four to five years and has speaking time. This is a foot in the door with elected officials; changing the fire services one step at a time.

Provincial Director Vince MacKenzie moved for the adoption of his report; Neville Wheaton seconded. Questions called, vote taken, all in favour, no contrary-motion passed.

PRINCE EDWARD ISLAND (BOB MORRISON)

-The fire service of PEI consists of 36 departments with 38 stations and about 1000 members.

-Fire Service Study

The PEI Firefighters Association, in support of PEI Fire Services Advisory Committee goals and objectives, commissioned an Environmental Scan and Gap Analysis Study of PEI Fire Services to provide benchmark information and to help inform future directions, decisions, and initiatives. The report was completed late 2013 and a meeting with Minister Sherry is scheduled in the near future to present our recommendations stemming from the report. If anyone is interested in reading the report it can be accessed by going to the PEI Firefighters web page at <http://peiffa.com>

-Critical Incident Stress Awareness Training (CISAT)

CISAT is currently being delivered to departments on PEI through funding from Bell. A training course for Level 1 critical stress team members will take place this

September.

-Alarmed and Ready

Alarmed and ready is a joint venture between the Insurance Bureau of Canada, the Fire Marshal's office and the PEI Firefighters Association to distribute 1400 smoke detectors and replacement batteries to Islanders. This distribution will take place during Fire Safety Week this fall.

-Fire School

PEI Fire School delivered Level 1 firefighter training to 45 students this year. Thirty three students have successfully completed their Level 1 firefighter. There are 69 instructors across PEI assisting in the delivery of the fire school's curriculum. The Fire School continues to provide ongoing training to both basic firefighters and officers across PEI.

-Hoses and Helmets and Annual meeting 2014

Hoses and Helmets, a program developed by the Canadian Association of Fire Chiefs, will be offered at the PEI Fire School on October 18 and 19. This is also the date of the PEI Firefighter's Association annual meeting. The annual meeting will also be held at the fire school. In addition to the meeting there will be a trade show with numerous vendors and a number of educational sessions and demonstrations. Open invitation to registrar for these events. There should be further information on the PEI Firefighters web site in early September

<http://peiffa.com>

Provincial Director Bob Morrison moved for the adoption of his report; Bernie Turpin seconded. Questions called, vote taken, all in favour, no contrary- motion passed.

PRESENTATIONS:

Walter Wilson: Started with Mic Mac in 1984 answering phones and working on the floor. Without Walter the company wouldn't have gotten off the ground. Walter had many orders from loyal customers who would wait for products until he could supply them. Now the largest supplier of fire equipment in the Maritimes and one of the largest in Canada. In tribute to Walter a presentation to the Pictou Food Bank was made and many thanks to Mic Mac for sponsoring the vendor night as a tribute to Walter. Also thanks to Mic Mac for donating helmets.

101st Host Committee – PE (Jim Peters)

Some changes to the agenda- Saturday will be open with golf or deep sea fishing and pre-registration; Sunday will be the trade show, parade and banquet; Monday night will be the Vendor's night. The Vendors want to have three days so

will be complete Tuesday at 3pm. Monday there will be three business sessions and the conference will be complete Tuesday night unless we need a meeting Wednesday. Discussed the need for a business session to put names for executive on floor; and possibly doing that Sunday night at the banquet and nominations from the floor at the first business session. This will be a trial, it won't be changed in the By-Laws until we get feedback from the membership

COMMITTEE REPORTS

Financial Committee (Fred Kennedy)

Investment account market value reviewed. Investment re-invested \$5,000.00 from operating account; gained in value \$24,000.00 in total including the re-invested funds. Our investment account has had a 15% gain over the last year. Fred Kennedy moved for the adoption of his report; Giles Bourque of Yarmouth seconded; Questions called, vote taken, all in favour, no contrary- motion passed.

Training Committee (Bernie Turpin & Vince MacKenzie)

Bernie Turpin

The proposal from 2012 outlining the policy to have \$3000.00 in the budget available for sponsorship. The applications must be in by January 15th annually and the executive review them and allocate the funds. The criteria catchment is the target audience; if it's provincial or regional; the number of attendees; and the scope of the material presented. The event must be open to members of the association. We will allow for money in the budget and post information on the web site. We do ask for identification of MFCA support at the event so if you want to request sponsorship ensure you do this before January 15.

Vince MacKenzie

In 2013 we brought in Gord Schriener; in 2014 we brought in Ryan Pennington and both travelled through the four provinces to offer training opportunities. We need to determine what type of session we will do next year; asked for input on subject matter and schedules. Looking for feedback to continue and advance this training to benefit members of the fire service. We charged a small fee this year and had about 250 attendees; down from 500 last year when the program was free. We do want to continue to offset the cost of the training by the attendee's so we can offer annual training going forward.

Vince MacKenzie moved for the adoption of his report; John Magee seconded;

Questions called, vote taken, all in favour, no contrary- motion passed.

Comment: Feedback given by Dwayne Mellish: Education tours are excellent and Milford was a better location with a better turnout. Continue to build on the information distribution and on subjects that are important to all four provinces. The speakers are high quality and this is a good initiative for the association and should continue.

HONOURS COMMITTEE (Harmon Illsley)

The members of the committee were reviewed (Harold Rafuse; Greg Clarke; Laurie Saunders and Harmon). There are five people receiving their 25 year certificate this year. Bert Fusk of Fredericton is a past president and therefore will get a plaque and honorary status.

There was a written request for Donald Parks of Lunenburg for honorary membership. He meets the criteria and the committee recommends he be made and honorary member. No opposition from the floor.

Harmon Illsley moved for the adoption of his report; Dave Brown seconded; Questions called, vote taken, all in favour, no contrary- motion passed.

RESOLUTIONS COMMITTEE (Bernie Turpin)

The executive struck the by-laws committee this year using members of the executive. They are working on a major review of by-laws which hasn't been done for 10 to 15 years. We need to bring these in line with future needs of the association. The mortuary fund concept and use was reviewed; not sure when it started. Over the years it has meant a substantial amount of association money is tied up in guaranteeing this fund. This benefit in this day and age isn't meeting its initial intention; people have insurance now to take care of their arrangements and the amount of the payout doesn't cover what it once did with inflation. The resolution to resolve the mortuary fund was presented; it is to dissolve it going forward. Clarified the motion means upon passage of the resolution, new members will not be entitled to this benefit; current members will retain this benefit as long as their membership is not interrupted. Over the years the funds in the investment account locked in to cover this benefit will be reduced; over time we can use the funds for other things if needed.

The amendments to the by-laws proposed by the committee (Rod, John and Bernie) will be published on the MFCA web site 60 days prior to the 2015 conference for review.

The executive met with Summerside and changes to the format, based on

feedback, have been suggested for 2015. There will be structural changes for next year; we won't make changes permanently until we know if it is successful and if it's something members want.

Questions from the floor:

Dave Rossiter: Has there been any thought given to doing away with the mortuary fund all together instead of grandfathering it out.

Fred Layton –Regarding changes to the conference; he is a firm believer that we need to follow by-laws. Maybe there should be a proposal for special resolution for next year so we can see if it works. If we don't follow by-laws then we could get into routine of changing things without formalities.

The election process will be the same; the changes are for the time of the banquet; when the conference starts and stops.

Bernie Turpin moved for the adoption of his report; seconded by John Magee
Questions called, vote taken, all in favour, no contrary- motion passed.

OLD BUSINESS

-Provincial Helmets: Last year we made the motion to start laying a provincial helmet at the memorial service for any fire personnel lost through the year that did not get included in the individual helmets. We had planned to do this with names; however, the list would exclude people because we have no way to track the names. Charlie made a motion to amend this to state that the provincial helmet will be laid and remove the "with names". David Brown seconded.
Questions called, vote taken, all in favour, no contrary- motion passed.

-Provincial Conferences: Last year we made the motion to have the president go to all provincial conferences. This is not feasible due to the costs associated with the travel. We Motion to go to all provincial conferences; not feasible big expense;

We would entertain a motion from the floor to amend to change from attend all annual provincial conferences to attend annual provincial conferences as able based on budgetary limitations and availability of an executive member. Wayne Allain moved the motion; Bernie Turpin seconded. Called for questions. Bill Rhodenizer asked if someone should be there like the provincial representative. Also if they are in attendance do we need to send the president? The directors are appointed by their provincial association and their primary responsibility is to represent the provincial association and not MFCA. The president, or delegate, is to represent MFCA specifically. To expect to attend all four every year all over the region would cost a lot of money. We can still attend them, this gives us more

flexibility to attend based on budget, impact and issues for that province. Bill Rhodenizer followed up asking why can't one representative attend in each province. Charlie Kavanaugh rebuttal is the idea is to have someone outside the province attend. Vince MacKenzie added this motion was made to allow an executive member of the MFCA to attend to solely represent the association. Duchene attended N.B and spoke on the benefits to attending. It's very informative and the president of MFCA showing up at the provincial conference generated positive feedback that we showed interest in their association by showing up. Our presence is a positive thing. Fred Kennedy added with the president and the two vice-presidents we should be able to have someone from the executive attend all provincial conferences if we can budget for it; this gives us flexibility. Fred stated he is in favour of someone from outside the province attending where possible. Hearing no further questions; a vote was taken. All votes were in favour of the change to the resolution; the amendment was carried.

NEW BUSINESS

Bill Rhodenizer raised the subject of a fire truck that was made by Metal Fab for MFCA and used about for draws; this was a tribute done in memory of Edna a long term secretary for MFCA. Metalfab made this for MFCA. Bill would like to display it at conventions and utilize it. It is currently in Oak Hill but needs attention. David Brown made a motion that the truck be displayed and used for the 50/50 draws; Charlie Kavanaugh seconded. Call for questions: Bernie Turpin is familiar and agrees that the sentimental part and tribute is significant; however, the movement and logistics of this and the expense as well as storage are issues we need to look at. Bernie suggested that the motion be amended to say that the executive will investigate the cost, upkeep and logistics before we move ahead. Alan Rushton suggested a trailer or a set of wheels to put on it for training. Terry Raine stated he has been selling 50/50 tickets for a long time and fees we should fix it up and get a trailer for it and get it on the road and have it in Summerside in 2015. Suggestion should it go in a museum when it's looking good, does it belong in a museum? Greg Shaw believes this is a great idea, but has concern for the storage of this unit. Bill Rhodenier suggested the ticket part of the truck could be taken out and items could be stored there; if we look after it there must be somewhere it can be stored. Fred Layton sees the tradition and value for sentimental reasons; but this may not be economically feasible. We can sit here all day and discuss options; but in the best interests we should set up an executive committee for this particular unit. Vote on a motion to have it go to Summerside.

Bill doesn't think it should be displayed in Summerside without a decision if we're going to fix the unit; he doesn't think it should be on display unless it's done right. Dave Brown amended his motion to reflect, if it's feasible to do this, to have the unit in Summerside. Vote 52 for 10 against; motion carried. The unit will be brought to Summerside if it's feasible. Alan Rushton and Bill Rhondenizer will work with the executive to look at feasibility and refurbishment with Metalfab.

Tomorrow's business session will be strictly for elections.

Nominating Committee (Update)

Neville Wheaton made an announcement that according to the By-Laws if a member from New Brunswick wins Sergeant at Arms; there will be three on the executive from one province. Neville spoke to Tim and he agreed to give the position to Tory Rushton. Tory was acclaimed to Sargent at Arms.

Wednesday, July 9, 2014

Election of Officers

The Nominating Committee chooses Greg Shaw for the position of President; called for nominations from the floor three times; none heard. For the position of President for 2014-2015 is Greg Shaw.

The Nominating Committee chooses Charles Kavanaugh for the position of 1st Vice President; called for nominations from the floor three times; none heard. For the position of 1st Vice President for 2014-2015 is Charles Kavanaugh.

The Nominating Committee chooses John Magee for the position of 2nd Vice President; called for nominations from the floor three times; none heard. For the position of 2nd Vice President for 2014-2015 is John Magee.

The Nominating Committee chooses Greg Shaw for the position of President; called for nominations from the floor three times; none heard. For the position of President for 2014-2015 is Greg Shaw.

Sargent at arms is Tory Rushton from Oxford.

Hearing no further business a motion was heard from President Duchesne to dismiss; seconded from the floor; all in favour. Business sessions closed for 2014 conference.